

## Stage one – centre review

### A. Student request

This section is to be completed by the student. A request for a centre review must be submitted to the centre, not the awarding organisation. A centre review must be conducted before an appeal to the awarding organisation. This is so the awarding organisation is certain that your grade is as the centre intended.

Centre Name	<b>Woodchurch High School</b>	Centre Number	<b>34737</b>
Student Name		Candidate Number	

Qualification title e.g. AQA GCSE English Language	
Teacher Assessed Grade issued	

<b>Grounds for centre review</b> Please tick one or both of the options if they apply to your request. If you don't think either apply, your centre will still conduct a review for administrative and procedural errors so the awarding organisation can be certain that your grade is as the centre intended.			
<b>Administrative Error by the centre</b> e.g. the wrong grade/mark was recorded against an item of evidence	<input type="checkbox"/>	<b>Procedural Error by the centre</b> e.g. a reasonable adjustment / access arrangement was not provided for an eligible student	<input type="checkbox"/>

<b>Supporting evidence</b> Please provide a short explanation of what you believe went wrong and how you think this has impacted your grade. There is a 5,000 character limit.

<b>Acknowledgement</b> I confirm that I am requesting a centre review for the qualification named above and that I have read and understood the information provided in the 'Important information for students' section above. In submitting this review, I am aware that: <ul style="list-style-type: none"> <li>• The outcome of the review may result in my grade remaining the <b>same</b>, being <b>lowered</b> or <b>raised</b></li> <li>• The next stage (Stage Two, the appeal to awarding organisation) may only be requested once the centre review (Stage One) has been requested and concluded.</li> </ul>
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<b>Student Name</b>	<b>Student signature</b>	<b>Date</b>