

# Woodchurch High School

## *A Specialist Engineering College*



Specialist Schools  
and Academies Trust  
THE SCHOOLS NETWORK™



### Statement of Internal Control 2008/9

- 1 This statement relates to the financial summaries for Woodchurch High School for the year ended 31 March 2009. The Governing Body is responsible for ensuring that the school:
  - meets the Financial Management Standards in Schools (FMSiS) requirements
  - keeps proper accounting records during the year which will disclose, with reasonable accuracy and at any time, the financial position of the school, have been drawn up in accordance with the DCSF Consistent Financial Reporting guidelines, and will enable it to prepare an annual income and expenditure statement that complies with DCSF guidelines
  - maintains and operates an effective system of internal control to safeguard all the resources delegated, granted or otherwise entrusted to the school and ensure they are used cost effectively.
- 2 The system of internal control has been developed and is co-ordinated by the Headteacher and Business Manager. It aims to provide as much assurance as is reasonably possible (not absolute assurance) that assets are safeguarded, transactions are properly authorised and recorded and that material errors or irregularities are either prevented or can be detected properly.
- 3 Our review of the effectiveness of the systems of internal control is informed by:
  - Our regular scrutiny of financial and other performance monitoring data;
  - Regular reports from the Headteacher and other managers to the governing body;
  - The successful achievement of the External Assessment of Financial Management Standards (FMSiS) dated 15 December 2006 and external Financial Consultants Review dated 7 May 2009.
- 4 We are, therefore, satisfied that the internal control systems in operation at the school during the year were adequate and effective.

By order of the Governing Body of Woodchurch High School

Signed \_\_\_\_\_ Dated \_\_\_\_\_  
(Headteacher)

Signed \_\_\_\_\_ Dated \_\_\_\_\_

*Acting Headteacher: Ms R Phillips, BA (Hons.) NPQH*

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**(Chair of Governing Body/ Chair of Finance Committee)**



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